

Index: 8620.000
Addendum: #9a
Revised Date: May 4, 2005

**HACKETTSTOWN REGIONAL MEDICAL CENTER
AGENCY STAFF**

**ALL AGENCY STAFF'S FOLDERS IN THE NURSING OFFICE WILL HAVE THE
FOLLOWING DOCUMENTS:**

1. License verification
2. Current Address (Driver's License)
3. Phone Number
4. Malpractice Insurance
5. Competency from Agency
6. Health Records on Travelers
7. Evaluation from Agency
8. Annual Restraint Review
9. Abuse Self-Learning Module
10. Age Specific Competency
11. Rules and Regulations
12. Rights to Know
13. Confidentiality & Computer Security